

**Uffculme Parish Council**  
**Minutes of meeting held**  
**Monday 8<sup>th</sup> April 2024 at Magelake**

**Meeting Open – 19:02**

**24.04.01 Apologies for absence**

**Chairman:** P Blackman

**Present:** R Kingdom M Bodger R Keeling P Hallchurch (19:05)  
T Edwards S Lane A Logue

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**Apologies** T Pointing (Sabbatical) P Cornish

**24.04.02 To approve of the Minutes of Meeting held on 4<sup>th</sup> March 2024**

The minutes were agreed as an official council record.

**Public Session**

There were no members of the public in attendance.

**24.04.03 County Councillor's Report**

Councillor Radford provided a report ahead of time (appended). No questions were raised for Councillor Radford.

**24.04.04 District Councillor's Reports**

Councillors Glover, Clist and Bradshaw were not in attendance and did not provide a written report. Councillor Poynton did not provide report ahead of time, however, raised the following:

- 1) State of the District took place. This provided an opportunity to:
  - Speak to officers directly
  - Discuss funding for safety planning
  - Discuss there being more events in the future
- 2) The timetables for the bus and rail services do not align. This has been raised as is MDDC funded
- 3) Potholes are still an issue within the area
- 4) 20MPH has received a small amount of resistance on Social Media. MDDC supports the scheme.

Councillor Conner did not provide report ahead of time, however, raised the following:

- 1) The closing date for the LCWIP consultation has been extended until 10/04
- 2) 50<sup>th</sup> anniversary of MDDC with plaque unveiling
- 3) 50<sup>th</sup> anniversary of the Horse Drawn Barge with a party due to take place

**24.04.05 Parish Council Vacancies**

The Clerk advised that there were 3 vacancies currently.

**24.04.06 Finance**

**24.04.06.01 To approve March Financial Statement**

The March financial statement was approved as official council minutes.

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**24.04.06.02 Grant Request – Green Team (x2)**

Grant requests received (appended).

- 1) Proposed by Councillor Edwards, Seconded by Councillor Blackman, all in agreement.
- 2) Proposed by Councillor Edwards, Seconded by Councillor Blackman, all in agreement.

**24.04.06.03 Grant Request – Primary School (PTFA)**

Grant request received (appended). Councillor Hallchurch abstained due to declared association.

Proposed by Councillor Kingdom, Seconded by Councillor Blackman, all in agreement.

**24.04.06.04 Bus Shelter Repairs**

Quotation for repair received (appended). Council agreement to accept quotation and to continue with Coldharbour Mill etching on glass work if Coldharbour Mill were to fund this additional artwork. Proposed by Councillor Keeling, Seconded by Councillor Bodger, all in agreement.

**24.04.06.05 Blackdown Hills Renewal**

Continue for 2024-2025 with review in 2025 whether to continue. Proposed by Councillor Edwards, Seconded by Councillor Kingdom, all in agreement.

**24.04.06.06 SLCC Renewal**

Renewal received (appended). Council agreement to continue with Clerk membership. Proposed by Councillor Lane, Seconded by Councillor Blackman, all in agreement.

**24.04.06.07 DALC Renewal**

Renewal received (appended). Council agreement to continue with Council membership. Proposed by Councillor Hallchurch, Seconded by Councillor Logue, all in agreement.

**24.04.06.08 Bench Replacement**

Bench at Coldharbour Bus stop in disrepair. Replacement sought (appended). Arrange replacement of medium size with the re-addition of the memorial plaque if warranty no invalidated with doing so. Proposed by Councillor Edwards, Seconded by Councillor Lane, all in agreement.

**24.04.06.09 Public Toilet Repairs**

Quotation still awaited – deferred to future dated meeting. Motion to lock and unlock daily to prevent vandalism. Clerk to approach Jess Lucas to see if they could assist with this outside of daylight hours. Proposed by Councillor Logue, Seconded by Councillor Keeling, all in agreement. Clerk to seek quotation for timed lock option going forward.

**24.04.07 Business Arising**

**24.04.07.01 Hillhead/Broadpath**

Councillor Edwards advised that there were no updates from the main site. Willow planting to be proposed at next meeting for Penslade.

**24.04.07.02 Mole Valley Feed Mill**

No updates were provided.

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**24.04.07.03 Uffculme Men's Club**

No updates were provided.

**24.04.07.04 Uffculme Bowling Club**

Councillor Keeling advised that the next meeting is due to take place on 09/04 at 2pm. There are issues with floor deterioration – Clerk to liaise directly with Steve.

**24.04.07.05 Green Team**

No updates were provided.

**24.04.07.06 Allotments**

No updates were provided.

**24.04.07.07 Parish Maintenance Update**

Councillor Keeling advised that there was sunken tarmac on Clay Lane. Clerk advised that hash markings in the square will be covered by routine repainting (as per Neighbourhood Highways Officer). Any give-way markings that have deteriorated to less than 70% visibility to be reported via the DCC website Report It page.

Councillor Edwards discussed issues raised with NHO during their recent visit to the Parish. The crossroads towards Ashill was raised as no markings and dangerous – to be reported via Vision Zero SW to see if they can assist. Their assistance is based on reported collision figures that they have access to – this is only effective if all instances are reported to show the level of the issue. Option to join the Road Warden Scheme for DCC – Councillor Edwards happy to champion this and to lead the group of volunteers. Proposed by Councillor Hallchurch, Seconded by Councillor Blackman, all in agreement.

**24.04.07.08 Traffic and Speeding Issues/Community Speed Watch**

No updates were provided.

**24.04.07.09 Schools Update**

Councillor Hallchurch advised that a meeting took place with Fraser t the Primary School. Issues raised included:

- 1) abuse of zigzag markings with parking – DYL and extension of zigzag previously requested. Clerk to chase NHO
- 2) Wraparound care now being looked after in house (to include pre-school) but upgrades will be needed (funding request possibly to be requested in the future).
- 3) Pre-school now to be part of the academy trust

**24.04.07.10 Uffculme Village Hall**

It was advised that the chairs are deteriorated and will require repair. Grant request will be submitted for the provision of this.

**24.04.07.11 Magelake Committee / Repairs**

No updates were provided. Clerk to look at May for next possible meeting.

**24.04.07.12 Youth Working Group**

Councillor Logue advised that the document for consultation is due to be reviewed. Schools to be approached and Space to be contacted for advice.

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**24.04.07.13 Community Crisis (previously Ukrainian Crisis)**

No updates were provided. Councillor Keeling advised that the Warm Space ended on Good Friday with a view to starting again in the winter – last winter 50+ people were helped with the scheme.

**24.04.07.14 Play Areas**

Clerk advised benches due to be installed at Highland Terrace Playpark when possible (benches themselves have been delivered). Bin for Pathfields still awaiting delivery.

**24.04.08 Police Report**

Handover between Councillors Pointing and Logue due to take place. Report and update to be delivered at next meeting.

**24.04.09 Clerk's Report**

**24.04.09.01 Culm Valley and Pippins Field Play Area Leases**

Clerk advised that queries had been reviewed by MDDC and that negotiations are ongoing in regards to lease wording.

**24.04.09.02 Cemetery**

Clerk advised that Burial Board due to meet at the cemetery in order to highlight plots with issues, now that the shelves are installed – with a view to write to the plot holders to start the process of clearing up the cemetery. Noticeboard will be updated with plans as appropriate.

**24.04.09.03 Double Yellow Lines – The Square**

Number of complaints received regarding inappropriate parking on the hatch marks in the square. Information to be sought from Highways regarding replacing small section for DYL. Proposed by Councillor Lane, Seconded by Councillor Blackman, all in agreement.

**24.04.09.04 Parish Annual Meeting**

Clerk advised of confirmed attendees and to encourage all to attend.

**Meeting Close: 20:33**

**The next meeting of the Council will be held on Monday 13<sup>th</sup> May 2024, subject to confirmation by the Clerk.**



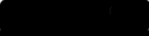
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**FW: April Report**

1 message

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**Councillor Ray Radford** 

Mon, Apr 8, 2024 



Dear 



My report;

At Month 10 (Jan) it is estimated that budgets will effectively break-even by year end, with a small overspend by £291,000 currently forecast. This is an improvement of £4.3 million compared to the Month 8 (Nov) forecast.

It is worth noting that Devon County has managed its finances very well, and taken necessary action when needed to, while other County Councils around us have run into serious financial problems.

On Wednesday 14 February, councillors agreed a 4.99 per cent increase for our part of the council tax for this coming financial year.

It comprises 2.99 per cent for general services with an extra two per cent specifically for adult care.

It means an extra £1.56 a week on their bill for the average Band D householder.

It allows an increase of 10.4 per cent in spending on children's services, six per cent on adult services and 4.7 per cent on climate change, environment and transport.

Councillors also agreed an extra £1.5 million to boost regular road drainage since the target budget was set last month to tackle the increase in potholes caused by this winter's heavy rainfall.

Agreement was also given to bring the homelessness budget back up to £1.45 million to support the work of district councils and homeless organisations for another year.

This is a well-constructed budget increasing expenditure for adults and children and looking after the old, the young and the vulnerable who account for almost four fifths of the budget.

We have a finite amount of money to spend and we have to allocate it to protect those most in need. But we will ensure that we get the best possible value from every pound we spend on behalf of our residents.

A six-week public consultation was launched on Monday 12 February, on the draft proposal to create a Combined County Authority (CCA) for Devon and Torbay to oversee new powers and funding transferred from Government.

The ground-breaking devolution deal [announced by Levelling Up Minister Jacob Young last month](#), proposes to create the CCA, which would be a formal partnership of elected members drawn from the councils of Devon and Torbay, including district councils, together with representatives from business and education.

People are being invited to have their say on how the CCA would work, the powers that it would have and the functions it would be responsible for. These include investment in local economic growth, delivering affordable housing, improving public transport, and meeting net zero ambitions.

Further information about our joint consultation with Torbay Council and details of how to respond are available at [www.devontorbaydeal.org.uk](http://www.devontorbaydeal.org.uk)

By far the biggest issues raised at Parish Council meetings are roads and their maintenance, very rarely anything about Adults and children's services, with a combined budget of £588.7k out of County's overall revenue budget of £743.3k. That only leaves £155k to run all other services, including Roads/Highways.

Devon has the largest road network in England with 8,953 miles of roads, whilst Cornwall has over 4,500 miles of roads (Department for Transport (DfT), 2022).

**In 2023, we assessed 57,000 public reports of potholes of which 12,000 were ultimately assessed as duplicates. We repaired over 53,000 potholes.**

Each report we receive is assessed onsite by a trained highway safety inspector. We do not ignore any reports that we receive, however, we do have to prioritise our funding as we cannot afford to fix all of the problems that are reported to us.

We prioritise repairing potholes, on roads, that have a 40 mm (4 cm) vertical edge and are 300 mm (30 cm) wide as these are the biggest risk to highway users.

All reports should be assessed onsite within seven calendar days. Following the assessment, repairs will be carried out by the end of the next working day, seven or 28 calendar days (depending on the outcome of the assessment) if confirmed as a priority pothole.

We will repair smaller potholes, and other road surface issues, as and when resources are available and as part of our [planned works programmes](#).

We have employed extra repair gangs, to increase repairs, hopefully with better weather we will catch up.

We have had our Locality Budget restored for small donations to local organisations/clubs etc. they would need to apply to Locality Budgets at County.

If anyone has any issues that they are not sure about, by all means contact me, I may be able to help.

Regards,

Ray



Ray Radford

Devon County Councillor

Willand & Uffculme Division

## Green Team Grant Requests x 2

1 message

Wed, Mar 13, 2024

Dear Gemma

On behalf of the Uffculme Green Team I would like to submit a couple of requests for grants to support some current projects that we have going on, for litter picking and refresher marketing to celebrate our 10<sup>th</sup> anniversary. Neither of these areas of the Green Team have any kind of income through donations or other grants so support from Uffculme Parish Council for these community activities is greatly appreciated.

### **Litter Picking £161.21**

We would like to submit a grant request to cover 24 litter pickers from MDDC at a cost of £143.71 (copy attached).

Our current stock of litter pickers has diminished somewhat over use, as some of them were not as sturdy as we would have liked, hence sourcing some more from MDDC.

We would also like to obtain some more small sized hi-vis vests for young children, as we get a lot of families coming along to our litter picks and the normal vests are too big for the youngsters. This would be at most five hi vis vests from Halfords at a total cost of £17.50.

### **Advertising/Marketing Materials for 10<sup>th</sup> Anniversary £426**

We are in the process of organising some fantastic events for our anniversary celebration during the year and to get maximum impact and engagement from the community we want to share information about these as widely as possible, particularly to those in the community that may not see us online/social media. We have therefore distributed a double sided flyer via the Spotlight magazine, to advertise our litter pick/junk art event on 16/3/24 plus our 10<sup>th</sup> anniversary celebration on 11/5/24 at a cost of £82 (copy attached).

We would also like to update our pull up banner to contain our various projects and have obtained quotes from Ken White signs (£95 + vat), AS Signs (approx £80+vat) and Fax & Files (approx £85) for a whole new banner, plus approx £20 for covering the out of date details on the old banner (effectively giving us 2 for use).

The final part of this request would be for some additional display boards to be used to provide a visual impact of the variety of projects that the Green Team are involved with. We have, up to now, used a couple of folding display boards to show pictures and details of our activities, but as we take on more projects we are finding we are running out of room. We would love to get some free standing panel boards to display our events and activities and celebrate all the wonderful community action that has been taken so far. We can source them from a recommended supplier (link below) who has previously been used by Uffculme History Group, at a cost of £210 inc vat.

[Display Boards | Pole and Panel Boards | 4 Panel Boards \(xldisplays.co.uk\)](https://www.xldisplays.co.uk) These boards would then of course be available between events should other groups need to use them.

If you would be kind enough to add our grant requests to your next Parish Council meeting for discussion and consideration amongst the councillors, and then let us know the outcome, we would be

very grateful.

Kind regards, Rachael


Rachael Kneale  
Treasurer of Uffculme Green Team

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**2 attachments**



**Fax & Files flyer invoice 260224.jpg**  
3422K

 **MDDC Invoice-20037456 litter pickers 080324.pdf**  
52K





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## Request for Charitable Donation for Laptops

1 message

Mon, Mar 4, 2024



Dear Members of the Uffculme Parish Council,

I hope this email finds you in good health. I am writing on behalf of the Uffculme Primary School Parent-Teacher and Friends Association (PTFA), a registered charity dedicated to enriching the educational experience for the 220 students enrolled at Uffculme Primary School.


Currently the 220 students have access to 16 laptops shared, where teachers are finding it increasingly difficult to facilitate lessons where equipment is shared 1 between 2, the need for additional devices is evident. With your generous support we make a meaningful difference in the lives of our students, allowing them to shape their educational journey and prepare for the future.

I am delighted to share that, with support of our donors and local businesses, the PTFA has successfully raised funds for 8 laptops (£1600). However, recognizing the ever-growing importance of technology in education, we are now seeking your support to acquire 8 more laptops for the school, with a total cost of £1600 procured and managed by Uffculme Primary School. With your generous assistance, we aim to double the current number of laptops, fostering an even more impactful learning environment.

The benefits of individual access to laptops in the classroom extend beyond academic enrichment. By introducing technology at an early age, our students are better equipped to navigate a world that is increasingly dependent on digital literacy skills.

The existing 16 laptops have already demonstrated positive effects on our students' academic progress, empowering them to develop essential computing skills in a safe and controlled environment.

As a registered charity, we can provide an invoice for any donation agreed upon by the Parish Council. Your support will not only contribute to doubling the number of laptops but will also demonstrate your support to all children who live in Uffculme village.

If you have any questions or require additional information, please do not hesitate to contact me by email or on  We are grateful for your consideration and support in fostering a positive and enriching learning environment for the children of Uffculme Primary School.

Thank you for your time and commitment to the education of our community's youth.

Yours Faithfully,

Jane Adair  
Treasurer

Uffculme Primary School PTFA  
Registered Charity 1064798

**QUOTATION**

Dated 20/03/2024

[Redacted]  
**Uffculme Parish Council**  
[Redacted]  
[Redacted]  
[Redacted]

[Redacted]  
[Redacted]  
[Redacted]

Please find our quotation detailed below.

**Re : Bus Shelter Glass Replacement**

Item	Qty	Pack	Description	Unit Price	Total
A	1	Units	Supply and fit replacement glass in one end of bus shelter - 1065mm x 1512mm x 9mm thick (approx) - Clear glass, without any image - Includes fitting in frame and safe removal of existing)	£640.00	£640.00
B	1	Units	Etching of CM logo into glass (above	£305.00	£305.00
				<b>Sub Total</b>	£945.00
				<b>VAT</b>	£189.00
				<b>TOTAL</b>	£1,134.00

**Payment: On delivery or collection.**  
**Account customers - Payment due within 30 days from date of invoice**

Please note we accept payment by cheque, credit/debit card and BACS.

**BACS details:**  
**Ken White Signs Ltd**

[Redacted]  
[Redacted]

**This quotation is valid for 90 days from the date of this document**

I look forward to hearing from you in due course.

Yours sincerely ,

[Redacted]  
Production Director

## **BHPN subscription reminders**

[REDACTED]

The last year was somewhat disrupted on the administrative front due to some internal changes. As a result we are a little late in sending our subscription invitations and reminders for the approaching financial year, for which we apologise. Please note that we have also moved our bank account to [REDACTED] details below.

We trust that Uffculme Parish Council will agree to subscribe and continue to support the Blackdown Hills Parish Network for the coming year. You will have received several Newsletters from Mike Canham, the Chair of the BHPN steering group in the last year, describing our work plan on behalf of the parishes of the Blackdown Hills National Landscape. This is a somewhat unique area, divided by a county boundary, two local authority boundaries in Devon, three Somerset Local Community Networks and, come the next General Election, four different Parliamentary constituencies. No wonder our parishes need to work together to be heard!

Please circulate details of the website and access password to your Councillors once they have agreed to renew membership. Full access to the [REDACTED] for all Parish Meetings and subscribed member Parish Councils is [REDACTED] where there are up to date guidance documents on a number of topics which we have prepared for your use.

Read on for your subscription reminder/invoice,

Best wishes,

Catherine Bass

Vice Chair, BHPN Steering Group

Blackdown Hills  
Parish Network

Invoice: [REDACTED]

**MEMBERSHIP SUBSCRIPTION FOR BHPN 2024-2025 is NOW DUE**

**You are invited to renew your membership of the Blackdown Hills Parish Network, subs are requested by June 30<sup>th</sup> 2024 please**

[REDACTED]

**PLEASE NOTE OUR NEW BANK ACCOUNT DETAILS BELOW**

The suggested level of support is 20-25p per parish electoral role member. You are free to subscribe a different amount.

We thank you for your attention and look forward to the continued support of your parish

[REDACTED]

Catherine Bass, Vice Chair BHPN Steering Group

[REDACTED]

**Payment methods:**

- **BACS transfer preferred please with an identifying reference to**

[REDACTED]

[REDACTED]

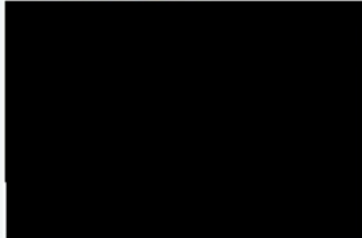
Member name: Gemma Cole

## Your Renewal



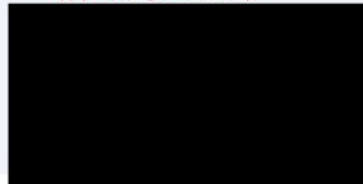
Type: Annual

### Membership details



Membership type: Full Membership

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# VAT Invoice

INVOICE TO



INVOICE NO.  
DATE  
DUE DATE  
TERMS



DESCRIPTION	AMOUNT	VAT
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SUBTOTAL  
VAT TOTAL  
TOTAL  
BALANCE DUE



VAT SUMMARY

RATE	VAT	NET
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Please make cheques payable to Devon Association of Local Councils and BACS payments, using your invoice number as a reference, to:





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- Garden Furniture
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Home » Benches and Seating » Park Seat with Back

### Park Seat with Back

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Description Specifications Colours

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- Strong, durable and wear resistant & will not rot
- Option to add engraving or plaques to create a commemorative bench
- Will not break, even in extremely hot or cold conditions
- Delivered fully assembled
- Further to our 25 year guarantee, we also offer replacement parts for all our standard furniture products should they become damaged. For more information on what is available, [click here](#)
- Please note that the 1200mm length has two legs, whilst 1500mm and 2000mm have three legs
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Operations and Maintenance Manual



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SEN Range  
Express Delivery



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Request a quote

Prices exclude VAT at 20%

Prices

Product Code	Description	Size	Dimensions	Capacity	Weight	Colour	Per Bench	
							1+	Quantity
RFPBE07	Park Seat with Back	Small	H870 x W1200 x 570mm	2 Person	70kg	Black	£345.00	0
RFPBE08	Park Seat with Back	Small	H870 x W1200 x 570mm	2 Person	70kg	Green	£355.00	0

Add to Basket

Product Code	Description	Size	Dimensions	Capacity	Weight	Colour	Per Bench	
							1+	Quantity
RFPBE01	Park Seat with Back	Medium	H870 x W1500 x 570mm	3 Person	95kg	Black	£510.00	0
RFPBE02	Park Seat with Back	Medium	H870 x W1500 x 570mm	3 Person	95kg	Grey	£530.00	0
RFPBE05	Park Seat with Back	Medium	H870 x W1500 x 570mm	3 Person	95kg	Multicoloured	£550.00	0

Add to Basket

Product Code	Description	Size	Dimensions	Capacity	Weight	Colour	Per Bench	
							1+	Quantity
RFPBE03	Park Seat with Back	Large	H870 x W2000 x 570mm	4 Person	120kg	Black	£580.00	0
RFPBE04	Park Seat with Back	Large	H870 x W2000 x 570mm	4 Person	120kg	Grey	£590.00	0
RFPBE04	Park Seat with Back	Large	H870 x W2000 x 570mm	4 Person	120kg	Multicoloured	£600.00	0

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